

Office 365 (Word, Excel, Power Point, Skype for Business) Windows and Mac OS

Introduction

Microsoft Office 365 is a Cloud platform that provides different applications of the Office package for PC and Mac (Tablet and Smartphone)

Minimum requirements

- Mac OS 10.13 (or newer) or Windows 8.1/10
- PC connected to Internet
- CAMPUS account

Download and installation

1. Connect via browser to <https://portal.office.com>
2. Login with your USI credentials (as for PC/Mail, username@usi.ch)



Sign in

username@usi.ch

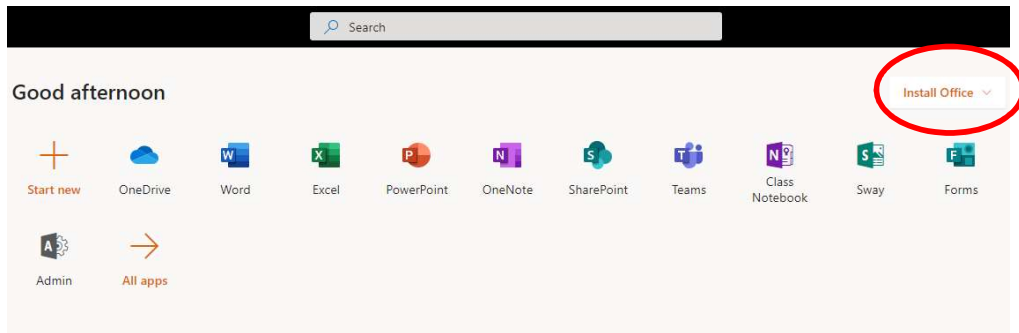
No account? [Create one!](#)

[Can't access your account?](#)

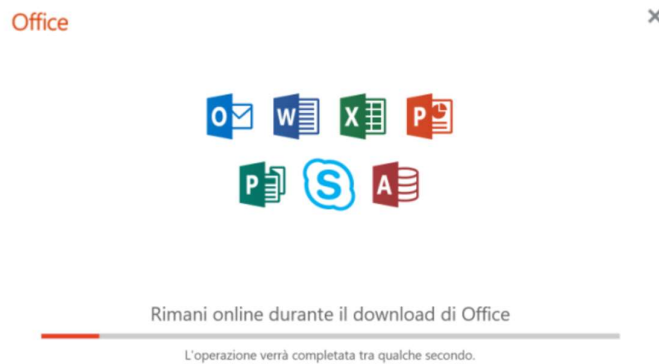
[Sign-in options](#)

Next

3. Click on "Install Office", on the top right corner. (the correct version of Office, suitable for your device, will automatically be downloaded)



4. From your "Download" folder, run the installation and wait for completion



5. After installation, start the desired application (e.g. Word) and log in with the USI account (to activate the user license).
The login is located in File - Account – Login

